

AMENDED - Spelling ERROR

## Hamilton Township Board of Fire Commissioners

### District #7

### Meeting Minutes of October 20, 2014

The meeting was called to order at 7:32 p.m. by President John Marcucci followed by the flag salute

Roll Call: Present were Fred Zauner, Chief Gribbin, Fire Official Scott McCormick, John Marcucci and Charles Belmont.

The minutes of the previous meeting were then read. Motion by Fred Zauner and seconded by Charles Belmont to accept the minutes as read. Motion passed.

Chief's Report: Chief Gribbin reported that there were 110 calls since the last meeting. The accident that occurred in Robbinsville Township was forwarded to the insurance company. He said there was no claim for damage to Tower 17 and he would let the insurance companies figure out who would pay for Station 40's damage. He also reported that the new mutual aid compact was brought up at the Township Fire Commissioners' meeting on October 16th and was received well. Some Districts are checking with their insurance companies to make sure there are no problems. If there are no problems, the compact will be distributed to the Districts to be brought up at their individual meetings and signed. The Chief also said that he attended a meeting along with Commissioner Belmont with a representative from the D.C.A. on the budget. He said she went over the budget forms step by step and he feels much better about it.

He said everyone should be submitting it the same way. The Chief said there will be a meeting at Station 13 on the 22nd of October. They will have the introduction of the truck specs. and there will be official action taken by Districts 3 and 4 as to whether to proceed to a special election for the purchase of apparatus. He said District 7's Commissioners are invited to come over and view the specs. in case they would want to replace the tower next year. He said if we can not attend, he can bring the specs. over at another time. The new truck check forms are being developed by Captain Retalis. He said he is working on some specifics for the different types of apparatus. He said all of the Districts will use the same form. Once the specifics are worked out, the forms will be distributed to the Districts. The forms will be submitted to the Chief every day along with the shift reports. The Chief said he is instituting a driver's training program in District 7 which he currently has in Districts 3 and 4. The policy is everyone will requalify annually in the month of June. Everyone will have to spend a certain amount of time behind the wheel and possibly take a C.E.V.O. refresher course. The Chief also said that the hose testing got moved up to tomorrow since they had an opening. Fred Zauner said that we should be able to keep four men on a truck for the rest of the year if we do not purchase anymore equipment and we curb the overtime. The Chief wanted to know if he could use Jason Bergstrom a couple of days for ebola training. He said that it would be at District 3. They are going to divide the township in half and have the crews report to Station 13 for radio training and an hour of ebola training. The Chief said they have to purchase masks and tyvek suits for medical calls where ebola may be suspected. The Commissioners said that was fine. The Chief also said he is instructing the men not to where turnout gear on those calls so they do not get contaminated and have to be destroyed. He said for right now, until they get the masks and suits, they will wait outside for the Health Department and

Commission

R.W.J. to arrive because they have the equipment. Once we get the equipment, then we will enter the buildings and treat the patient. A copy of the Chief's report is attached to the minutes.

**Fire Official's Report:** Scott McCormick reported that the fire prevention open house was last Wednesday with a 120 people attending. Scott said the weather was bad and may have contributed to the poor attendance. He said the programs are moving along and there are only two schools left. The Capella School is on Wednesday and Sayen School is on Friday. He then informed the Board that he would be away Wednesday to Friday.

**Treasurer's Report:** Fred Zauner reported that there is \$225,924.77 in the bank. Motion by Charles Belmont and seconded by Fred Zauner to accept the Treasurer's report. Motion passed. A complete copy of the Treasurer's report is attached to the minutes.

**Fire Company Report:** Joe Earhardt requested a meeting with the Board or a couple of Commissioners along with Chief Gribbin and Fire Official Scott McCormick to discuss any future space needs or renovations by the District. Joe also said that a colleague and he have been invited to present at the Michigan Juvenile Fire Setters Conference next March. The cost will be born by that association.

**New Business:** Fred Zauner introduced resolution 2014-9 and it was seconded by Charles Belmont to proceed to executive session for the purposes of discussing legal and personnel matters following the regular business meeting.

**Resolution #2014-9**

|                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------|------------|------------|----------------|---------------|
| <b>Marcucci</b> | X          |            |                |               |
| <b>Zauner</b>   | X          |            |                |               |
| <b>Bendas</b>   |            |            |                | X             |
| <b>Hafitz</b>   |            |            |                | X             |
| <b>Belmont</b>  | X          |            |                |               |

**The resolution was approved.**

**Resolution #2014-10 was introduced by Charles Belmont and seconded by Fred Zauner to enter into a shared services grant to purchase new fire hose.**

**Resolution #2014-10**

|                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------|------------|------------|----------------|---------------|
| <b>Marcucci</b> | X          |            |                |               |
| <b>Zauner</b>   | X          |            |                |               |
| <b>Bendas</b>   |            |            |                | X             |
| <b>Hafitz</b>   |            |            |                | X             |
| <b>Belmont</b>  | X          |            |                |               |

**The resolution was approved.**

**Resolution #2014-11 was introduced by Charles Belmont and seconded by Fred Zauner to enter into a shared services agreement with Fire District #3 to purchase fire incident reporting software and services from Xerox and to have District #3 be the administrator of same.**

**Resolution #2014-11**

|                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------|------------|------------|----------------|---------------|
| <b>Marcucci</b> | X          |            |                |               |
| <b>Zauner</b>   | X          |            |                |               |
| <b>Bendas</b>   |            |            |                | X             |
| <b>Hafitz</b>   |            |            |                | X             |
| <b>Belmont</b>  | X          |            |                |               |

**The resolution was approved.**

**Resolution #2014-12 was introduced by Charles Belmont and seconded by Fred Zauner to allow certain retirees to enter into the State Health Benefits Program.**

**Resolution #2014-12**

|                 | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------|------------|------------|----------------|---------------|
| <b>Marcucci</b> | X          |            |                |               |
| <b>Zauner</b>   | X          |            |                |               |
| <b>Bendas</b>   |            |            |                | X             |
| <b>Hafitz</b>   |            |            |                | X             |
| <b>Belmont</b>  | X          |            |                |               |

**Resolution #2014-12 was approved.**


**All resolutions are on file in the District office.**

**Bills totaling \$217,527.93 were then presented for payment. Motion by Fred Zauner and seconded by Charles Belmont to pay the bills. Motion passed.**

**Deferred Business: John Marcucci reported that he has the handbook which we have to go over in executive session.**

**Public Comment: None**

**Being no further business to come before the floor, motion by Charles Belmont and seconded by Fred Zauner to adjourn the meeting and proceed to executive session for the purposes of discussing legal and personnel matters. Motion passed.**

**Respectfully submitted,**  
  
**Charles Belmont, Secretary**  
**Board of Fire Commissioners**  
**District #7**